



## **Position Description: Canvasser**

(Multiple Positions Available)

Are you outgoing and enjoy talking with people? Do you have a passion for helping others? Are you good with a computer, smartphone or tablet? Are you in good health and able to be on your feet and walking outdoors for over 3 hours a day? Are you interested in supporting Planned Parenthood? Do you believe people should have access to affordable health insurance? If you answered yes to all these questions, then this job could be for you.

Brass Tactics is seeking engaging and driven individuals to serve as canvassers for a door-to-door outreach campaign in Atlanta, Georgia in connection with the implementation of the Affordable Care Act (ACA). This program is being run in conjunction with Planned Parenthood. Canvassers are responsible for direct contact with consumers, engaging them at their doorstep, in conversations about health insurance. The mission is to educate Georgia residents about the ACA and help them through the initial steps of the application process. Canvassers will also register citizens to vote.

The campaign will run now through March 31, 2014. The positions are based in Atlanta, Georgia and pay is \$12 per hour. The candidates will be required to work a 5 hour shift, 6 days a week, Saturday through Thursday. The 5 hour shift takes place in the late afternoon to early evening hours. Some highly qualified candidates may be considered for 4 or 5-day work week.

### **Job Responsibilities:**

- Successfully complete required training and testing
- Effectively engage consumers through door-to-door conversations (also called canvassing)
- Clearly explain the initial steps in the ACA application process
- Use technology and online tools to ensure accurate and timely data entry
- Help people through the initial steps of the ACA application process
- Complete daily and weekly reports on progress to goal for all metrics
- Represent the campaign with professionalism, enthusiasm and ethical conduct

Canvassers will report daily to their Team Leader.



## Qualifications

- Previous door-to-door canvass experience is helpful but not required as training and coaching will be provided to all employees
- Excellent interpersonal and effective communication skills are necessary
- Demonstrated success in previous employment that was goals driven
- Proven ability to work in an inclusive, diverse, team-oriented workplace
- Capable of working in a fast paced and solutions oriented setting
- Must be able to use a computer, navigate websites and have the ability to learn how to use an online software database
- Proficiency with smartphone or tablet such as an iPad or Samsung Note is needed
- Capable of working on your feet, outside for 3+ hours per day
- Familiarity with the Affordable Care Act is a plus
- Fluency in Spanish is a plus

## To Apply

Please submit resume and 3 references via email to [jobs@brasstactics.org](mailto:jobs@brasstactics.org). **Include "Atlanta Canvasser + Your Name" in the Subject Line.** Employment is contingent on passing a criminal background check and a technology aptitude test. Applications will be accepted until the positions are filled. We strongly encourage women and minorities to apply. Brass Tactics is an affirmative action--equal opportunity employer.